

Invoice

1. Vendor/Seller (Name and Address) (Mandatory)		2. Invoice No. : (Mandatory)		
		3. Date of Shipment		
4. Consignee/Buyer – Name and Address (Mandatory)		5. Other reference – Purchase Order No.		
		6. Country of Shipment (Mandatory)		
		7. Country of Origin of goods (Mandatory)		
8. Transportation : mode and place of shipment (Mandatory)		9. Conditions of sale (Mandatory) and terms of payment		
		10. Currency of settlement (Mandatory)	11. Total Weight (Mandatory)	
		Net	Gross	
12. No. Pkges	13. Specification of commodities (kind of packages, marks and numbers, general description and characteristics (state-textile, auto parts, codes, dimensions, stock lots) (Mandatory)	14. QTY (Mandatory)	Selling Price (Mandatory)	
			15. Unit Price (Mandatory)	16. Total (Mandatory)
			17. Commission	
			18. Royalties/Licence fees	
			19. Other e.g assists	
			Sub Total	
			20. Discount	
			Invoice Total	
21. Declaration (Mandatory) I/We _____ (please print name of foreign supplier/exporter along with contact details phone/fax/e-mail) declare that this invoice shows the actual price of the goods described and that all particulars are true, correct and no other invoice has been or will be issued.				
_____ Date			_____ Signature	